



Uniphos Enterprises Limited

CIN : L24219GJ1969PLC001588

Regd. Office: 11, G.I.D.C., Vapi, Dist. Valsad, Gujarat - 396 195

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NOTICE FOR THE ATTENTION OF SHAREHOLDERS OF UNIPHOS ENTERPRISES LIMITED 52ND ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING

1. **NOTICE** is hereby given that the **52nd Annual General Meeting ("AGM")** of the Company will be held through Video Conferencing ("VC") / Other Audio-visual Means ("OAVM") on **Friday, August 13, 2021 at 2.00 p.m. (IST)**, in compliance with applicable provisions of the Companies Act, 2013 and the Rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and vide General Circular No. 02/2021 dated January 13, 2021 read with General Circular No.14 / 2020 dated April 08, 2020, General Circular No. 17 / 2020 dated April 13, 2020 and General Circular No. 20 / 2020 dated May 5, 2020 and other applicable circulars issued by the Ministry of Corporate Affairs ("MCA") and vide Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 read with Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by the Securities and Exchange Board of India ("SEBI") (collectively referred to as "applicable circulars"), to transact the business set out in the Notice convening the AGM. Members will be able to attend and vote at the AGM through VC/OAVM or can view the live webcast of the AGM by visiting the link <https://www.evoting.nsdl.com> Members participating through VC/OAVM facility only shall be deemed to be present at the AGM and their presence shall be reckoned for the purpose of quorum. The venue of the 52nd AGM shall be deemed to be the Registered Office of the Company at 11, G.I.D.C., Vapi, Dist. Valsad, Gujarat - 396195.
2. In compliance with the applicable circulars, the Notice convening the AGM and the financial statements for financial year 2020-21, along with Board's Report, Auditors' Report and other documents required to be attached thereto, have been sent on **Friday, July 16, 2021**, to all the Members of the Company whose email addresses are registered with the Company / Link Intime India Pvt. Ltd., Registrar and Share Transfer Agent of the Company (RTA) / Depository Participant(s). The aforesaid documents are also available on the Company's website at www.uelonline.com and on the website of the Stock Exchanges, i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively, and on the website of National Securities Depository Limited ("NSDL") at <https://www.evoting.nsdl.com>. The documents referred to in the Notice of the AGM are available electronically for inspection without any fee by a Member from the date of circulation of this Notice up to the date of AGM. Member seeking to inspect such documents can send an email to uel.investors@upl-ltd.com.
3. **Instructions for remote e-voting and e-voting during AGM:**
 - The Company has engaged the services of NSDL as the agency to provide e-voting facility.
 - The Company is providing to its members facility to exercise their right to vote on resolutions proposed to be passed at AGM by electronic means ("e-voting"). Members may cast their votes remotely, using the electronic voting system of NSDL during the period mentioned herein below ("remote e-voting").
 - Further, the facility for voting through e-voting by members will also be made available during the AGM and members attending the AGM through VC/OAVM who have not cast their vote(s) by remote e-voting will be able to cast their vote(s) during the AGM through e-voting.
 - The members who have cast their vote(s) by remote e-voting may also attend the AGM but shall not be entitled to cast their vote(s) again during the AGM.
 - Information and instructions for participating through VC/OAVM facility and the process of e-voting are provided in the notes to the Notice of the AGM.
 - The remote e-voting facility will be available during the following period:
Commencement of remote e-voting : Tuesday, August 10, 2021 - 9.00 a.m. (IST)
End of remote e-voting : Thursday, August 12, 2021 - 5.00 p.m. (IST)
 - The remote e-voting module shall be disabled by NSDL for e-voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the **cut-off date** i.e., **Friday, August 6, 2021** only shall be entitled to avail the facility of remote e-voting as well as e-voting during the AGM.
 - Any person who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as on the **cut-off date** i.e., **Friday, August 6, 2021**, may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if the person is already registered with NSDL for remote e-voting, then such person can use existing user ID and password for casting vote.
4. **Manner of registering / updating email addresses by Members:**
 - **Members holding shares in physical mode:**
Members are requested to register/update the same by writing to the Company with details of folio number and attaching a self-attested copy of PAN card at uel.investors@upl-ltd.com or to Link Intime India Private Limited at mt.helpdesk@linkintime.co.in.
 - **Members holding shares in dematerialized mode:**
Members are requested to register/update their email addresses with the Depository Participants with whom they maintain their demat account.
5. **Procedure for procuring user id and password for shareholders who have not registered their e-mail id is as under:**
 - In case shares are held in physical mode, please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) by email to evoting@nsdl.co.in.
 - In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) to evoting@nsdl.co.in. If you are an Individual shareholder holding securities in demat mode, you are requested to refer Sr. No. 17 of the Notes to the Notice of AGM for procedure to login and to join virtual AGM.

In case of any queries or issues relating to e-voting, kindly refer the Frequently Asked Questions ("FAQs") for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request to Mr. Sagar Ghosalkar, Assistant Manager at evoting@nsdl.co.in.

Members are requested to note the following contact details for addressing their queries/grievances, if any:

Registrar and Share Transfer Agent -
M/s. Link Intime India Pvt. Ltd., Unit: Uniphos Enterprises Limited Address: C-101, 247 Park, L. B. S. Marg, Vikhroli (West), Mumbai - 400083,
Tel No.: +91 22 49186270,
E-mail: mt.helpdesk@linkintime.co.in.

For Uniphos Enterprises Limited
Sd/-

K. M. Thacker
Company Secretary & Compliance officer

Mumbai
July 16, 2021